

TREASURER'S REPORT FOR MONTH OF _____

MEETING NAME:

PREPARED BY:

DATE:

Previous Month's Balance	_____
Plus: Income for the month	_____
Less: Expenses for the month	(_____)
Ending Balance	_____
Less: Upcoming expenses*	(_____)
Less: Prudent Reserve **	(_____)
Balance after upcoming expenses available for donations	_____

NOTE ON DONATIONS

If meeting is not affiliated with a Chapter:

FA-EAI, Inc. (50% recommended) (_____)

FA-WSI, Inc. (50% recommended) (_____)

If meeting is affiliated with a Chapter:

Chapter (100% to your Chapter recommended) (_____)

Ending balance (excluding prudent reserve) _____

Prudent Reserve _____

* **UPCOMING EXPENSES** are those significant, predictable expenses that would not likely be covered by next month's (or quarter if donations sent quarterly) income. Determine this amount through group discussion at your business meeting.

** **PRUDENT RESERVE** is the amount of money held on hand to pay for upcoming regular expenses for the next month (or quarter if donations sent quarterly) minus regularly expected income. Regular expected expenses usually only include projected rent donations. Ex., if you send donations monthly, and your rent expense is \$50.00 – your monthly “prudent reserve” should be \$50.00. Other projected expenses (literature, information session expenses) are discussed at the monthly business meeting and those projected expenses are held

MEMBERS MAY DONATE TO EAI BY POSTAL MAIL:

FA EAI members may send donations by mail to:

FA-EAI, Inc.

P. O. Box 490551

Everett, MA 02149

(Please send U.S. funds. Please include the meeting's day, time, and location or member's name).

Donations by mailing a check to FA-EAI are preferred for USA-based meetings, to reduce administrative costs.

If you have any questions or concerns please email:

eaitreasurer@foodaddicts.org

MEMBERS MAY DONATE DIRECTLY TO EAI USING PAYPAL ON THE FA WEB SITE—again, donations from USA-based meetings are preferable by mailing a check.

Members may donate directly to WSI by postal mail to:

FA-WSI

400 W. Cummings Park

Suite 1700

Woburn, MA 01801

(Please send U.S. funds with meeting's day, time, and location or member's name).

Donations by mailing a check to FA-EAI are preferred for USA-based meetings, to reduce administrative costs.

MEMBERS MAY DONATE DIRECTLY TO WSI ON THE FA WEB SITE, by first logging in to your FA account and then selecting 'Donate' on your Profile page, in the Profile Links box —again, donations from USA-based meetings are preferable by mailing a check.