

**FA Western Area Intergroup (WAI)
Meeting Treasurer's Report**

TREASURER: _____

DATE: _____

Suggested abstinence requirement: one year of continuous abstinence in FA. Collects the Seventh Tradition donations and keeps a record of all income and expenses (ensures basket is available). Pays rent, literature and any other expenses; keeps a one to two-month prudent reserve.

Sends excess beyond prudent reserve and expenses to FA WSI (World Service International) and FA WAI (Western Area Intergroup).

TREASURER'S REPORT*:

Beginning Balance: \$ _____

Seventh Tradition Income:
\$ _____

Expenses this month for:

Rent \$ _____

Literature \$ _____

Copies \$ _____

Other (purpose and amount) \$ _____

Total Expenses \$ _____

WSI Donation (75%) \$ _____

WAI Donation (25%) \$ _____

Ending Balance
\$ **0.00** _____

(Excludes Prudent Reserve of \$ _____)

*It is suggested that each meeting pay its expenses and keep one month's rent in reserve. After these requirements are met each month, all other money is sent to the FA WSO (World Service Office) and the FA WAI. The suggested donation is 75% WSI; 25% WAI. At the end of each month, the balance should always be zero, excluding the amount held in reserve.

Send WSI donation to: FA/WSO, Attn: Treasurer, 400 West Cummings Park, Suite 1700, Woburn, MA 01801. Make checks payable to FA/WSI.

Send WAI donation to: FA/WAI, Attn: Treasurer, PO Box 475067, San Francisco, CA 94147-5067 USA. Make checks payable to FA/WAI.

If sending from outside the U.S., please send donations in U.S. funds or U.S. post office check.

(Signed)

Treasurer

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