FA Western Area Intergroup (WAI)
Meeting Treasurer’s Report

TREASURER: _______________________________  DATE: _______________________________

One year of continuous abstinence in FA is suggested requirement. Duties: Collect the weekly Seventh
Tradition donations; keeps a record of all income and expenses; provides basket for collection; pays
rent, literature and any other expenses; maintains a one-month prudent reserve.

TREASURER’S REPORT:

Beginning Balance: $ __________

Seventh Tradition Income: $ __________

Expenses this month for:

Rent $ __________
Literature $ __________
Copies $ __________
Other (purpose and amount) $ __________

Total Expenses $ __________

WSI Donation (75%) $ __________
WAI Donation (25%) $ __________

Ending Balance $ 0.00 (Excludes Prudent Reserve of $ __________)

*It is suggested that each meeting pay its expenses and keep one month’s rent in reserve. After these
requirements are met each month, all other money is sent to the FA WSO (World Service Office) and the FA
WAI. The suggested donation is 75% WSI; 25% WAI. At the end of each month, the balance should always
be zero, excluding the amount held in reserve.*

For WSI Donations:
• Online donations are preferred and can be made by going to the FA website:
  https://www.foodaddicts.org/donate
• By check:
  o FA/WSO, Attn: Treasurer, 400 West Cummings Park, Suite 1700, Woburn, MA 01801. Make checks payable to FA/WSI.

For WAI Donations:
• Online donations are preferred and can be made by going to the WAI page of the FA website:
  https://www.foodaddicts.org/western-area-intergroup/donate-directly-to-wai
• By check:
  o FA/WAI, Attn: Treasurer, PO Box 475067, San Francisco, CA 94147-5067 USA. Make checks payable to FA/WAI.

If sending from outside the U.S., please send donations in U.S. funds or U.S. post office check.

(Signed)

Treasurer  

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