Remote Access to the EAI Body Meeting

using

GoToMeeting

Disclaimer

FAEAI does not endorse this product. GoToMeeting is one of many remote access applications. Choice of vendor was based on precedent since some remote users participating in the FAEAI Body meeting have familiarity with the product.
Remote Access using the GoToMeeting Application

GoToMeeting can be accessed via any computer, tablet, smart phone or analog phone. In order to access the EAI Body meeting remotely, a member needs the GoToMeeting ID number or the phone number and the access code. This information as shown below is also provided in the EAI meeting minutes.

Previously, FA EAI used the GoToMeeting account owned by WSI. As of this month, FA EAI now has their own GoToMeeting account. Therefore, the meeting number is different from the number used in the past. Here is the new meeting number and phone number going forward. Please note that these numbers will not change from month to month.

Meeting Number: 805-634-429
Phone Number: 646-749-3129
Access Code: 805-634-429
Audio PIN: 27

GoToMeeting Access via a laptop or tablet
If a member has explicitly requested remote access to the EAI Body Meeting via email, the
member will receive an email reply with a link to the GoToMeeting session number and a phone number and access code as shown below. Individualized assistance with the application can be made available upon request.

On a laptop, tablet, or smartphone click the link provided in the email to launch the session. This will provide audio, screen sharing, and live streaming video.
If an email link has not been provided, the member may navigate to https://www.gotomeeting.com, click the ‘Join A Meeting’ link, enter the meeting number, and click join.
JOIN A MEETING

Ready to meet on GoToMeeting?

To connect to an online meeting, enter the GoToMeeting ID provided by the organizer.

Meeting ID (numbers only) or Personal Meeting Room

805634429

Join

Attendee Quick Reference Guide ➤
Organizer User Guide ➤
Contact Help ➤
Hold your own online meetings with a 14-day free trial ➤
In both scenarios as shown above, the meeting session will launch.
Once the GoToMeeting session has been established, a panel will appear on the screen. The member will see the presenter’s screen and live streaming video of any activity captured on the webcam on the presenter’s laptop.
The audio mute button is shown as indicated by the orange icon on the screen.

If a remote user has a comment or question, please enter it into the chat window. The presenter can unmute the member who would like an opportunity to speak. The presenter can also answer questions as typed into the chat window.

Please remember to mute yourself unless speaking as it creates background noise that may be distracting.

If a member experiences issues with the audio on their laptop, there is an option that provides video via the GoToMeeting application and the member may concurrently dial in using their analog or smart phone for the audio.
After the member has launched the Go To Meeting application for the first time, a GoTo Meeting icon will appear on the desktop that the member can use for all subsequent meetings. Double click on the GoToMeeting Quick Connect icon, enter the meeting number, and click OK.
GoToMeeting Access via an analog or smartphone

GoToMeeting can also be accessed on your smart phone by downloading the application and entering the meeting number. This connection will provide audio, screen sharing, and live streaming video. If the member has a traditional analog phone (or a smart phone and wants on the audio portion of the broadcast), the member can access the Body meeting using the phone number and access code.

Questions and Comments